

PURBA BARDHAMAN ZILLA PARISHAD

ENGINEERING WING
COURT COMPOUND, P.O.-BARDHAMAN
DIST.- PURBA BARDHAMAN, PIN - 713101.

Phone : 0342-2665684/ Fax : 0342-2663327
e-mail -bzp.dist.engg@gmail.com

Memo. No:- DE/e-NITO/95

Date:- 11/05/2018

ELECTRONIC NOTICE INVITING TENDER OFFER OF THE DISTRICT ENGINEER, PURBA BARDHAMAN ZILLA PARISHAD

The District Engineer, Purba Bardhaman Zilla Parishad invites **item rate e-tender** (Notice Inviting Tender Offer) on behalf of Purba Bardhaman Zilla Parishad for the service work in the table below from reputed & resourceful agencies having experience & requisite credential in similar type of service by **two cover system**. (Submission of Bid through **online**).

List of service:-

Sl No	Name of Service	Amount of Earnest Money (Rs.)	Cost of Tender Documents (Rs.)	Time of completion	Remarks
1	Providing printing, supplying & delivery of Vinyl Signage in Bengali language for prohibition of Cigarettes and other tobacco products complete in all respect at office.	Rs. 25,000/-	Rs. 2,000/-	15 days	

- In the event of **e-filing** intending bidder may download the document from the web-site directly by the help of digital signature certificate and necessary Cost of Tender Document & Earnest Money may be remitted through Demand Draft/ Pay Order/ Banker's Cheque issued from any Scheduled Commercial Bank in favour of the **District Engineer, Purba Bardhaman Zilla Parishad** payable at **Bardhaman** and same may be documented through e-filing. (Details of which has been narrated in "Instructions to Bidders")
- The Cost of Tender Documents & Earnest Money should be sent physically to the office of the District Engineer, Purba Bardhaman Zilla Parishad, along with a forwarding letter under sealed cover within stipulated **Date & Time schedule** before Technical Bid opening. Failure to submit hard copies of Demand Draft/ Pay Order/ Banker's Cheque within the time period by any bidder, shall be debarred from participating any tender of the Zilla Parishad for 6 (six) months from the scheduled Date of opening of Financial Bid of this tender. Both Technical Bid & Financial Bid will have to be submitted concurrently duly digitally signed in the Govt.web-site [https:// etender.wb.nic.in](https://etender.wb.nic.in). Tender document may be downloaded from web-site and submission of Technical Bid/Financial Bid will be done as per tender schedule stated in Sl. No. 9. The documents submitted by the Bidders should be properly indexed and be self attested with seal.
- Eligibility criteria for participation in tender:**
 - The prospective bidders shall have satisfactorily completed as prime agency atleast one similar nature of work having minimum value of Four lakh for which bid is invited during the last 5(five) years prior to the date of issue of this notice, under Govt. Deptt. Copy of completion certificate (for executed work) obtained from not below the rank of the Work Order issuing authority should be produced with the technical bid.(N.B.- work done amount and detailed communicational address of the client must be indicated in the credential certificate
 - a) PAN Card b) Current Professional Tax Receipt Challan c) Valid 15-digit Goods & Services Taxpayer Identification Number (GSTIN) under GST Act,2017 d) Current Income Tax acknowledgement Receipt.e) Trade Licence. [Non Statutory Documents].
 - Neither prospective bidders nor any of constituent partner had been debarred to participate in tender by any Govt. Deptt. during the last 5 (five) years prior to the date of this e-NITO. Such debar will be considered as disqualification towards eligibility.
 - Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co-Operative Societies are required to furnish Valid Bye Law, Valid Register Certificate issued by the Co-operative Department, Current Audit Report, Annual General Meeting along with other relevant supporting papers. [Non Statutory Documents].
 - A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applicants will be rejected for that job only.



- vi) A prospective bidder (including his participation in partnership) shall be allowed to participate maximum one work as mentioned in the list of schemes.(Not Applicable)
 - vii) The Partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum. [Non Statutory Documents].
 - viii) Where there is a discrepancy between the rate in figures & words, the rate in words will govern.
 - ix) Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by quantity, the unit rate quoted shall govern.
 - x) Any change of BOQ will not be accepted under any circumstances.
 - xi) Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act,2017.(As applicable)
4. GST, Royalty & all other Statutory levy/ Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes, cess & all other charges etc. Necessary deduction will be made from the contractor's bills as per prevailing Govt. orders and rules towards security deposit & other taxes & charges etc.
 5. The Agency shall quote their amount (Both in figures as well as in words) in the given space of Financial Bid Documents only.
 6. a) No Mobilization Advance and Secured Advance will be allowed.
b) No Price Variation will be allowed.
 7. Agency shall have to arrange land for storing of materials, labour shed etc. at their own cost and responsibility
 8. Bids shall remain valid for period not less than 90 (ninety) days from the date of opening of Financial Bid. "Bid valid for a shorter period shall be rejected by the 'Purba Bardhaman Zilla Parishad' as non response".

9. **Date & Time Schedule :-**

Sl. No.	Particulars	Date & Time
1	Date of Uploading of NITO, Tender Documents (online)	12.05.2018 at 18.50 IST
2	Date of start of downloading the documents etc.	12.05.2018 at 18.50 IST
3	Date of start of submission of Technical Bid & Financial Bid.	12.05.2018 at 18.50 IST
4	Date of closing downloading the documents etc.	26.05.2018 at 12.00 IST
5	Date of closing of submission of Technical bid & Financial Bid.	26.05.2018 at 12.00 IST
6	Date of submission of Original Demand Draft/Pay Order/ Banker's Cheque against cost of Tender Documents/Earnest money to the office of the District Engineer, Purba Bardhaman Zilla Parishad.	28.05.2018 upto 13.00 IST
7	Date of opening of Technical Bid	28.05.2018 at 14.00 IST
8	Date of opening of Financial Bid	To be intimated later through on line and office notice board.

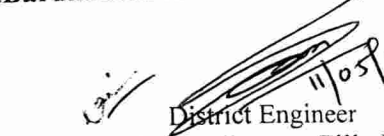
10. There shall be no provision of Arbitration.
11. Cost of Tender Documents & Earnest Money: The Cost of tender documents & amount of earnest money will be in the shape of Bank Draft/Pay Order/ Banker's Cheque of any scheduled Commercial Bank drawn in favour of the '**District Engineer, Purba Bardhaman Zilla Parishad payable at Bardhaman.**
12. The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the e-Notice Inviting Tender Offer, the cost of visiting the site shall be at the Bidder's own expense.
13. The intending Bidders shall clearly understand that whatever may be outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. Purba Bardhaman Zilla Parishad reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of bidding.
14. Prospective applications are advised to note carefully the minimum qualification criteria as mentioned in "Instructions to Bidders" before bidding.
15. In case of Ascertaining Authority at any stage of application or execution of work necessary registered power of attorney is to be produced.
16. **No CONDITIONAL/INCOMPLETE TENDER** will be accepted under any circumstances.
17. In case of quoting rates, no multiple lowest rate will be entertained by the Department.
18. The District Engineer, Purba Bardhaman Zilla Parishad reserves the right to cancel the e-N.I.T.O. due to unavoidable circumstances and no claim in this respect will be entertained.
19. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenders will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
20. Before issuance of the work order, the tender inviting authority may verify the credential & other documents of the lowest tenderer, if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer, is either manufactured or false, in that case work order will not be issued in favour of the tenderer under any circumstances.

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21. Bid from Joint Venture are not allowed.
22. Before quoting rate, interested bidders are requested to visit the office of the under signed positively for inspection of the matter, signage specification, sample material including typical writing materials with colour, letter size & symbol etc during office hours.
23. In case of any change of date, corrigenda, addenda, due intimation will be given in web site/ Notice Board
24. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence:-
- Z.P. Form No. 4
 - e-NITO
 - Technical Bid
 - Financial Bid
25. No Departmental materials will be issued for the works from **Purba Bardhaman Zilla Parishad.**

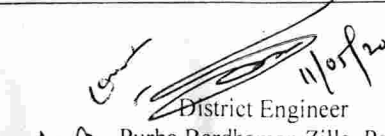

 11/05/2018
 District Engineer
 Purba Bardhaman Zilla Parishad

Memo. No:- DE/e-NITO/95/74

Date:- 11/05/2018

Copy of Notice Inviting Tender Offer forwarded for favour of information with request to kindly display in his Notice Board for giving wide publicity to the:-

1-2)	Sabbhadhipati/Sahakari Sabbhadhipati, Purba Bardhaman Zilla Parishad.
3)	District Magistrate, Purba Bardhaman & Executive Officer, Purba Bardhaman Zilla Parishad
4-7)	Additional District Magistrate(Dev)/ Additional District Magistrate(Health)/Officer -In -Charge (Health)/ Nezarat Deputy Collector, Purba Bardhaman
8-9)	Additional Executive Officer /Financial Controller & Chief Accounts Officer, Purba Bardhaman Zilla Parishad
10-19)	Adhyaksha, District Council/ Karmadhakshya, (All), Purba Bardhaman Zilla Parishad.
20-23)	Superintending Engineer, P.W. Directorate, Western Circle-I, Purba Bardhaman / Superintending Engineer, Western Highway Circle No-I, P.W. (Roads) Directorate, Purba Bhawan, Purba Bardhaman./Superintending Engineer, Damodar, Irrigation Circle, I & W.D. Kanainatsal, Purba Bardhaman / Superintending Engineer, P.H.E., Central Circle, Purba Bhawan, Purba Bardhaman.
24-27)	Sub-Divisional Officer (All), Purba Bardhaman
28-35)	Executive Engineer, WBSRDA, Bardhaman Division, Bardhaman / Executive Engineer, WBSRDA, Bardhaman -2 Division, Kanksa / Executive Engineer-I, Bardhaman Division, P.W.D./ Executive Engineer-II, Bardhaman Division, P.W.D./ Executive Engineer, Asansol Division, P.W.D. / Executive Engineer, South Highway Division, P.W.(Roads) Directt./ Executive Engineer, North Highway Division, P.W.(Roads) Directt /Executive Engineer, Asansol Highway Division, P.W.(Roads) Directt., Asansol
36-59)	Executive Officer, Panchayet Samity (All), Purba Bardhaman
60)	D.I.O. & T.D., NIC, Purba Bardhaman is requested to arrange publication in Web Site http://www.bardhaman.nic.in
61-62)	Dy. Secretary/D.I.A., Purba Bardhaman Zilla Parishad is requested to arrange publication in Web Site http://www.burdwanzp.org
63-65)	Assistant Engineer (All)/ Assistant Engineer Estimate Section, Purba Bardhaman Zilla Parishad.
66-74)	Sub-Assistant Engineer (All)/Sub-Assistant Engineer, Estimate Section / H.C./ Acctt., Purba Bardhaman Zilla Parishad
	Notice Board, Engineering Wing, Purba Bardhaman Zilla Parishad./One Extra Copy to District Engineer, Purba Bardhaman Zilla Parishad.


 11/05/2018
 District Engineer
 Purba Bardhaman Zilla Parishad